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DUTY AREA 41 - FACILITIES AND EQUIPMENT: SNCO

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DUTY AREA 42 - QUALITY CONTROL: SNCO

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DUTY AREA 43 - LOCATION SYSTEMS: SNCO

TASK: 3051.43.01 (CORE) RECOMMEND LOCATION FOR FIELD WAREHOUSE

CONDITION(S): Given a map and/or photograph of several possible field warehouse locations, data on quantity, type and size of supplies, and the references

STANDARD(S): To best meet mission requirements.

PERFORMANCE STEPS:

1. Review supply related data.
2. Review map/photo of possible field warehouse locations.
3. Assess terrain.
4. Assess amount of cover.
5. Assess accessability.
6. Assess warehouse size requirements.
7. Assess security requirements.
8. Recommend location that best meets unit requirements.

INITIAL TRAINING SETTING: FLC Sustainment: 24 Req By: SSgt

REFERENCE(S):

1. Local SOP
2. DOD 4145.19-R-1, Storage and Materials Handling
3. FMFM 4-1, Combat Service Support Operations
4. FMFM 4-2, Amphibious Embarkation
5. MCO P4450.7\_, Marine Corps Warehousing Manual

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TASK: 3051.43.02 (CORE) ESTABLISH FIELD WAREHOUSE

CONDITION(S): Given access to field warehouse, "ready-for-issue" materials, Material Handling Equipment (MHE), warehouse personnel, and the references

STANDARD(S): To provide the best possible to support for the mission.

PERFORMANCE STEPS:

1. Review deployment order.

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2. Review personnel and material handling equipment.
3. Determine field area for storage.
4. Establish field warehouse to maximize use of terrain for cover and concealment, as applicable.
5. Assess access routes.
6. Assess security requirements.
7. Ensure proper storage procedures are followed.

INITIAL TRAINING SETTING: FLC Sustainment: 18 Req By: SSgt

REFERENCE(S):

1. Local SOP
2. DOD 4145.19-R-1, Storage and Materials Handling
3. FMFM 4-1, Combat Service Support Operations
4. FMFM 4-2, Amphibious Embarkation
5. MCO P4450.7\_, Marine Corps Warehousing Manual

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DUTY AREA 44 - INVENTORY PROCEDURES

TASK: 3051.44.01 (CORE) REPORT INVENTORY DISCREPANCIES

CONDITION(S): Given a local form, inventory discrepancies list, and the references.

STANDARD(S): In accordance with the references.

PERFORMANCE STEPS:

1. Ensure the report includes all items and NSN/NIIN.
2. Verify the NSN/NIIN.
3. Verify the nomenclature for each NSN/NIIN.
4. Ensure the quantities are correct.
5. Report discrepancies to the next higher authority in accordance with local SOP.

INITIAL TRAINING SETTING: FLC Sustainment: 18 Req By: SSgt

REFERENCE(S):

1. Local SOP
2. SECNAVINST 5216.5\_, Correspondence Manual

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DUTY AREA 45 - RECEIVING MATERIALS: SNCO

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DUTY AREA 46 - ISSUING MATERIALS: SNCO

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DUTY AREA 47 - WAREHOUSE OPERATIONS: SNCO

TASK: 3051.47.01 (CORE PLUS) ESTABLISH WAREHOUSE SECURITY PROCEDURES

CONDITION(S): Given the reference, access to a warehouse, and a list of items stocked in the warehouse

STANDARD(S): In accordance with the references.

PERFORMANCE STEPS:

1. Determine security requirements for each item.
2. Identify required physical security measures for Small Arms Serialization Program (SASP) and sensitive materials to be stored.
3. Ensure that all unauthorized personnel are escorted in areas where Government property is stored.
4. Ensure that items of high dollar value and weapons parts are kept in a safe or controlled area.
5. Establish a security checklist and access roster.
6. Educate all warehouse personnel on security procedures.

INITIAL TRAINING SETTING: MOJT Sustainment: 12 Req By: SSgt

REFERENCE(S):



1. Local SOP
2. DOD 4145.19-R-1, Storage and Materials Handling

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TASK: 3051.47.02 (CORE) SUPERVISE TRAINING OF SUPPLY PERSONNEL

CONDITION(S): Given supply personnel with varying degrees of technical proficiency, a unit training plan, personnel training records, training schedule, and the references

STANDARD(S): To meet appropriate standards for skill levels and occupational specialty as provided by the references.

PERFORMANCE STEPS:

1. Review the references.
2. Determine technical knowledge deficiencies of unit supply personnel.
3. Determine on-the-job and sustainment training requirements by grade and MOS.
4. Identify method of training.

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5. Develop training aids as required.
6. Establish a training schedule by topic.
7. Supervise the preparation of lesson plans.
8. Assign personnel to conduct training, by topic.
9. Maintain lesson plans.
10. Conduct sustainment training using published training standards.
11. Encourage use of self-directed study and assist in providing resources.
12. Monitor correction of technical knowledge deficiencies through observation and required counseling.
13. Conduct periodic reviews of training records to ensure proper training sustainment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. MCO 1510.73C, Individual Training Standards for OccField 30XX

2. MCO 1553.3, Marine Corps Unit Training Management
3. MCO 1610.12, USMC Counseling Program
4. MCO P4400.150\_, Consumer Level Supply Manual
5. MCO P4400.151\_, Intermediate Level Supply Management Policy Manual
6. SAT USER'S GUIDE, Systems Approach to Training
7. SECNAVINST 5215.5, Records Retention and Disposition
8. SECNAVINST 5216.5\_, Correspondence Manual
9. UM 4400-123, FMF SASSY Management Unit Procedures
10. UM 4400-124\_, SASSY Using Units Procedures
11. UM 4400-15, Organic Property Control Procedures
12. UM 4400-60, Material Returns Program

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TASK: 3051.47.03 (CORE) PROVIDE REQUIRED SUSTAINMENT FOR A DEPLOYING FORCE

CONDITION(S): Given a deploying force, sustainment requirements, an equipment density list inducted into the Deployment Support Package Guide (DSPG) package, Time Phase Force Deployment Data (TPFDD), and the references

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STANDARD(S): In accordance with the references.

PERFORMANCE STEPS:

1. Review the references.
2. Obtain sustainment requirements from the deploying force.
3. Review lift allotment for deployment.
4. Report any discrepancy between lift allotment and sustainment requirements.
5. Determine impact on sustainment based upon requirements of deploying force.
6. Source sustainment needs of the deploying force.
7. Fill all backorders resulting from shortfalls as required.
8. Establish and execute rollback at completion of operations.

INITIAL TRAINING SETTING: FLC Sustainment: 18 Req By: SSgt

REFERENCE(S):

1. Local SOP
2. MCO P3000.18, Marine Corps Planner's Manual

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TASK: 3051.47.04 (CORE) DEVELOP SUPPLY SUPPORT PLANS FOR COMBAT SERVICE SUPPORT

CONDITION(S): Given available supplies, transport capabilities, established supply priorities, and the references

STANDARD(S): In support of the mission and in accordance with the references.

PERFORMANCE STEPS:

1. Review the references.
2. Review the operation plan.
3. Evaluate the supportability of the operation plan and make recommendations as required.
4. Review support priorities as established by higher echelons.
5. Coordinate supply plan with available resources and higher echelons.
6. Establish guidelines in support of supply plan for issue, storage and transportation of all classes of supplies, as required.
7. Ensure compliance with the references, mission objective, and concept of

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operations.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: SSgt

REFERENCE(S):

1. Local SOP
2. FMFM 4-1, Combat Service Support Operations
3. MCO 4400.16\_, Uniform Material Movement Issue and Priority System (UMMIPS)

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